

**NOVA SCOTIA COLLEGE OF PHYSIOTHERAPISTS**  
 Board of Directors Meeting, October 25 2017  
 IWK Halifax, NS  
 MINUTES

**Present:** Michael Sangster, Acting Chair; Kristin Taylor; Wayne Carlon; Deanna Landry; Shanna Thompson; Craig White, Patrick King, Executive Director.

**Regrets with cause:** Aimee Cooke; Jeff Knowles; Shaun Sangster; Joan Ross, Registrar.

Topic	Discussion	Action	Status / Comments
<b>1. Call to Order::</b>	Michael Sangster, Acting Chair, called the meeting to order at 6:01 pm.		<b>Completed</b>
<b>2. Review of Agenda:</b>	The agenda for the meeting was reviewed.	<b>MOTION: It was moved and seconded that the Agenda be accepted as circulated.</b>	<b>Agenda Approved</b>
<b>3 (a) Review of Minutes:</b>  <b>3 (b) Business from Minutes:</b>	The Chair requested a motion to approve the September 20, 2017 minutes of the NSCP Board of Directors.  None	<b>MOTION: It was moved and seconded that the minutes of the Board meeting be approved with one change.</b>	<b>Motion Carried</b>
<b>4. Registrar Report:</b>	Absent with cause.		
<b>5. Executive Directors Report</b>	Attached	<b>MOTION: It was moved and seconded that the Executive Director's Report be approved.</b>	<b>Motion Carried</b>

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<b>6. Treasurer's Report</b>	<p>a) Kristin Taylor, Treasurer, reviewed the September 30, 2017 NSCP Financial Statements.</p> <p>b) 2018 Budget; Kristin Taylor, Treasurer, reviewed the 2018 Budget. One minor change, Jurisprudence budget under Peer Assessment (Sheet 3) was removed and the balance added to Portfolio Reviews.</p>	<p><b>MOTION: It was moved and seconded that the financial statements be accepted.</b></p> <p><b>MOTION: It was moved and seconded that the 2018 Budget be approved.</b></p>	<p><b>Motion Carried</b></p> <p><b>Motion Carried</b></p>
<b>7. Committee Reports:</b>			
<b>a) Investigations Committee:</b>	Mr. King reported that two complaints had been received and that the initial process was underway.		
<b>b) Alliance:</b>	No report.		
<b>c) Practice Standards:</b>	Shanna Thompson, member of the Practice Standards reported that the Committee had met and completed the work on the <b>Cross Border Practice License forms as directed by the Board. (No fee)</b>		
<b>d) Peer Assessment:</b>	See Executive Director Report		
<b>f) Nominating Committee:</b>	No report		
<b>g) Committee Reports</b>		<b>MOTION: It was moved and seconded that the Committee Reports be approved.</b>	<b>Motion Carried</b>

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Topic	Discussion	Action	Status / Comments
<b>8. New Business:</b>	<b>None</b>		
<b>9. Discussion:</b>	Discussion on NC Classification deferred to Dec meeting		
<b>10. Correspondence:</b>	None		
<b>11. Conflict of Interest Declaration</b>		<b>None</b>	
<b>12. Adjournment:</b>		<b>Meeting Adjourned</b>	
<b>Next Meeting:</b>	Next meeting Wednesday, December 6, 2017 - IWK		

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 Secretary – Jeff Knowles

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 Recorder – J Patrick King – Ex Dir