

NOVA SCOTIA COLLEGE OF PHYSIOTHERAPISTS

POLICIES AND PROCEDURES

ISSUED: March 2006 REPLACES: April 1998

TOPIC: BOARD AND COMMITTEE MEMBERS
ALLOWABLE EXPENSES

Board and Committee members will be reimbursed for reasonable expenses incurred when attending meetings or conducting other College business with the approval of the Board. An expense report form with receipts attached must be filed for each request.

TRAVEL

Board and Committee members will be reimbursed for reasonable travel expenses.

1. Transportation by air, bus, taxi or ferry at actual cost, or
2. By automobile at \$0.35 cents per kilometer.

ACCOMODATION AND MEALS

Will be reimbursed as per the Expense Report form

OTHER

Board and Committee members may be compensated for other expenses with prior approval of the Board.

INCOME REPLACEMENT

Upon approval of the Board some compensation may be allowed for salary/wages lost as a result of attending to College business. The amount to be reimbursed will approximate the actual amount lost to a maximum of \$240.00/day (\$30.00 per hour)