Nova Scotia College of Physiotherapists Annual General Meeting (2008)
Navigator West Room - Four Points Sheraton Hotel, Halifax
March 27th, 2009 MINUTES

Present: NSCP Board and 54 members in attendance.

Guests: Christine James (NSCPA ED) and Michael Brennan (CPA CEO)

Topic	Discussion	Action	Status / Comments
1. Opening Protocol:		The Chair called the meeting to order at 4:04pm	**Completed**
2. Welcome and Introduction of the Board		The Chair welcomed everyone to the meeting and introduced the Board members to the College membership.	**Completed**
3. Approval of Agenda:	The chair presented the meeting agenda. There were no additions.	**MOTION:** To accept the agenda as presented. **Motioned by** Paola Booker **seconded by** Gail Wainwright. **Vote called. Motion carried.**	**Completed**
4.a.) Approval of Minutes: April 12th 2008	April 12th 2008 Minutes were previously circulated to, and approved by, the appointed Minutes approving committee. No amendments.	2007 AGM Minutes of April 12th,2008 **approved** by Carolyn King, Gail Creaser and Paola Booker**.**	**Completed**
4.b.) Appointment of Minutes Approving Committee for 2008 AGM	This committee will approve the March 27th, 2009 minutes prior to the next AGM.	Tanya Dutton, Tanya Nichol and Gail Dechman **appointed and approved by membership**	**Minutes to be completed and sent to this committee for approval**.
6. Committee Reports **6.a.) Complaints Investigation Committee**	Heather Lonergan referred members to Annual Report document. No concerns or questions raised	None	**Completed**
6.b.) Peer Assessment Committee	Sally referred members to Annual Report document and discussed the first call for Portfolios and changes to the process based on that first collection. Addressed questions on the website and the need to get these tools online as soon as possible.	Work to be done on website and improve communication	**Pending**
6.c.) Physiotherapy Support Worker Advisory Committee	Tanya Dutton and Maureen referred to the Annual Report and further discussed the Support Personnel role.	None	**Completed**
6.d.) Practice Standards Committee	Janice W. referred to the Annual Report and referenced the draft documents circulated prior to the meeting. She explained that the Board had the ultimate approval on theses policies but was seeking feedback from members as part of their approval process. Question raised re: Visceral Manipulation and member advised that this is still in the early draft stages.	None	**Feedback Pending**

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6.e.) Post Graduate Education Fund Committee	Joan Walker referred to Annual Report and announced the receipt today of a cheque from the Orthopedic Division to be put toward Musculoskeletal and Manual Therapy Education awards.	Joan R. will contact OPD to determine how they want the Board to handle this donation in view of the proposed budget suggestions.	**Pending**
6.f.) Alliance and NS Physiotherapy Advisory Group(NSPAG) Reports	Ann Read and Anne McNeil referred members to the Annual Report document and the NSPAG report available at the door. No questions or concerns were raised.	None	**Completed**
6.g.) Personnel Committee	Paulette and Anne McNeil presented a Power point on the restructuring of the staffing model and responded to questions on the E.D. position regarding role and salary and who is responsible to the Board. Explained that this is going to be an ongoing review as we bring in the new staff and see how the office operates under the changes.	None	**Completed**
6.h.) Treasurer/Finance Committee	Janice A. referred members to the Annual Report document and went on to explain the proposed budget and the rational for the proposed levy. Robert explained the Re-structuring of business with our service provider and the implications of that on the financial picture. Concept of paper based renewal was raised along with questions of where the money raised by fee increase for the software was spent. Discussion ensued and suggestion was made that we accept where we are and move forward. College is a business and needs to operate as such. Overall there was member support for the Board and a willingness to move forward with a business plan for the next few years.	**Motion:** Sally Shaw moved that the fees increase to $360. for 2010. Anne McNeil seconded. After discussion ... Janice W. moved that we amend the original motion to say increase the fees by $40 to $350 for each of 2010 and 2011. Tanya Dutton seconded. **Vote called**. There were 2 votes against. **Motion carried.** Levy for 2009 will be determined once costs are established**.**	**Pending** **Fee increase to $350 for 2010 and 2011** **Levy to be issued for 2009**
6.i.) Registrar	Joan referred members to Annual Report and requested suggestions for alternate names to the Practice Enhancement Program. No concerns were raised.	None	**Completed**
All reports tabled	No further discussion on reports from the membership. Paulette requested a motion to accept all reports.	**Motion:** To accept all the reports as presented. **Moved**: Gail Dechman. **Seconded by:** Darlene Sanford **Vote Called. Motion carried.**	**Completed**

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7. Nominations: **Presentations:**	Paulette reported that there were four Board positions vacated this year. • Sandra Curwin has agreed to re-offer for another term • Nomination received for Jeff Rooney (Bio available for review) Request for Nominations from the floor : Carolyn King nominated Mike Sangster. Gail Wainwright seconded. Randall Tresidder self-nominated. Carolyn King seconded. **Awards of Distinction** for more than 5 years of service to NSCP on behalf of the membership. **Cerificate of Merit** for two years of service **Special Mention** to Janice Atkins for her continued dedication to the Board. (She had resigned last year after serving 6 years as GIC appointee, but agreed to stay on and help us through the past year or until we got another Appointee. **PHYSIOTHERAPIST OF THE YEAR AWARD**	**Vote called** for acceptance of the nominees as presented. **Carried** Presented to **Paulette McKenna and Anne McNeil** Presented to **Janice Webber** Presented to **Janice Atkins** Presented to **Jane Cameron**	**Completed** **Completed**
11. Adjournment:	Time: 6:02 p.m.	**Motion:** To Adjourn **Motioned by:** Carmel Raymond. **Seconded:** Janice Webber **Vote Called Carried**	**Completed**

Respectfully submitted,
Joan Ross
Registrar
NSCP

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Chair – Paulette McKenna Recorder – Joan Ross

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Date Date