

Practice Standards Committee Meeting
September 20, 2011

MEETING NOTES

CBI-Halifax

Present: Todd Lewin (Chair and BOD Liaison), Angela Peckford (BOD Rep.), Jennifer Quigg, Pat King, Mark Williams, Gillian LeBlanc

Regrets: Joan Ross

| Topic | Discussion | Action | Status / Comments |
|--------------------------------------|---|---|---|
| 1. Introductions | Mark Williams and Gillian LeBlanc were welcomed into the committee as PT representatives from the public sector. | N/A | N/A |
| 2. Terms of Reference | Reviewed as part of the introduction and orientation of the new committee members. | N/A | N/A |
| 3. Work in Progress reviewed (WIP) | We presently have three documents that are new on line for members to review and provide comments. Deadline is October 15, 2011. | Comments will be reviewed and discussed in advance of and as part of the next committee meeting. Pat will forward same after the October 15 deadline. | Pending |
| 4. Practice Standard Review Process | This was outlined by Angela Peckford and discussed as a group. Collectively we are comfortable with the process and plan to use it going forward. | N/A | N/A |
| 5. Acupuncture and IMS Documents (2) | Acupuncture and IMS or Dry Needle Therapy (both the policy and the Guideline) were chosen as our next documents for review using the new process. | Tasks were divided up as follows; <ul style="list-style-type: none"> a. Jurisdictional Review – Joan and Angela b. Review of PT Documents – Todd c. Review of Lobby groups- Jennifer d. Review of current PT Practice- Gill and Mark e. Jurisdictional Scan- Joan | Each person will prepare a brief summary of their findings and email to the group one week in advance of our next scheduled meeting |

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| 6. Compilation of electronic (Word) versions of PT Documents | It was decided that in order to facilitate "Review of PT Documents" as per 5(b) above, as part of the standard review process, that it would be helpful to put together all relevant PT documents into one word document so that key words can be searched. | Pat and Todd will f/u. | Plan to have this in place prior to next meeting. |
| 7. Content for next meeting | The majority of our time will focus on discussing the background information as it relates to the Acupuncture document as described above in #5. In addition we will assign tasks for 3 new documents; Spinal Manipulation, Use of Phonophoresis and use of PT title, with the assumption that folks would read these 3 documents in advance (available on the NSCP web site). We will also discuss the feedback from members regarding the 3 documents presently available for member review. | Committee members to review the 3 documents in advance of our next meeting. | Pending |
| 8. Future meeting dates | November 1, 2011 December 13, 2011 February 7, 2012 March 20, 2012 May 1, 2012 | Members to let Todd know if any of the proposed dates do not work for them. | Pending |

Respectfully submitted,
 Todd Lewin
 Chair